

SOUTH WEST WILTSHIRE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES – 15/11/2023

	Item		Actions and recommendations	Who
1.				
		<p>Present:</p> <p>Cllr Bridget Wayman – Wiltshire Council (BW) – Chair Cllr Richard Budden – Wiltshire Council (RB) Cllr Pauline Church – Wiltshire Council (PCH) Cllr George Jeans – Wiltshire Council (GJ) Jane Childs – Barford St. Martin & Sutton Mandeville PC's (JC) Morag Walker – Barford St. Martin Parish Council (MW) Bev Small – Chilmark Parish Council (BS) Philip Styan – Dinton Parish Council (PST) Tony Phillips – Fovant Parish Council (TP) Frank Freeman – Hindon Parish Council (FF) Graham Cotton – Kilmington Parish Council (GC) Debbie Beale – Mere Town Council (DE) Roger Pipe – Mere Town Council (RP) Tony Deane – Teffont Parish Council (TD) Bev Cornish – Tisbury Parish Council (BC) Alan Crossley – Wilton Town Council (AC) Clare Churchill – Wilton Town Council / Burcombe PC (CC) David Button – Wiltshire Council (DB) Paul Shaddock – Wiltshire Council (PS)</p> <p>Apologies:</p> <p>Cllr Nabil Najjar – Wiltshire Council (NN) Dickie Winchester – Compton Chamberlayne Parish Council (DW) Richard Mitchell – Tollard Royal Parish Council (RM) Steve Banas – Swallowcliffe Parish Council (SB)</p>		

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2.	Notes of previous meeting			
		<p>The minutes of the previous meeting were agreed at the South West Wiltshire meeting on the 20th September 2023.</p> <p>The South West Wiltshire Area Board minutes can be found at: https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=169&MId=14927&Ver=4</p> <p>Please note there was an omission from the minutes presented to the South West Wiltshire Area Board in September 2023. Please refer to Item 4b for more information.</p>	That the update is noted.	Area Board
3.	Financial Position			
		There is currently £7,924.75 still unallocated.	That the update is noted.	Area Board

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4.	New Issues / Issues Requiring A Decision		
a)	<p>Issue No: 14-22-13</p> <p>Teffont PC Request for measures to address speeding traffic on the B3089.</p>	<p>As reported at the last meeting of the group the speed limit assessment recommended the introduction of a 50mph speed limit along a length of the B3089 Hindon Road on the western side of the village. The PC have still yet to advise whether they wish to accept the recommendation of the speed limit assessment. No further action is to be undertaken with respect to this issue until such time as the PC have confirmed they support the recommendation of the speed limit assessment and wish to proceed with the speed limit change on the ground.</p> <p>The PC have indicated that whilst they are still determining whether they wish to proceed with a speed limit change they would like to proceed with the provision of horse warning signs on the B3089 to highlight the presence of horses on the road in the vicinity of Clarendon Stud. The provision of such signs was identified as being of benefit in the speed limit assessment.</p> <p>The estimated cost of providing two horse warning signs, complemented with SLOW road markings, is £1,718 (LHFIG contribution £1,288.50 / PC contribution £429.50). [Note: Figure includes a 25% contingency].</p> <p>If the group wished to just go with the warning signs without the SLOW road markings, then the estimated cost of the works is £1,208 (LHFIG contribution £771 / PC contribution £257). [Note: Figure includes a 25% contingency].</p>	<p>TD commented that the PC were keen to see the 30mph speed limit extended past Clarendon Stud. PS commented that, as previously advised, a 30mph was not possible on this section of the B3089 as this section didn't meet the property frontage density criteria to allow such a speed limit to be considered. BW advised TD that if the PC wished to pursue a 30mph speed limit at this location they would need to take the matter up directly with the Cabinet Member for Highways.</p> <p>The group supported the provision of warning signs complemented with SLOW markings.</p> <p>That the Area Board approves the allocation of £1,288.50 towards this project.</p> <p>That the PC approves the allocation of £429.50 towards this project.</p>

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b)	<p>Issue No: 14-22-17</p> <p>Kilmington PC Request for speed limit assessment along New Road and Kilmington Common</p>	<p>Officers, in liaison with the PC, have submitted a request to the Cabinet Member for Highways seeking their consent to introduce a 30mph speed limit in Stourton Lane in line with the PC's request. Discussion and consideration from the Cabinet Member (and Director of Highways) is ongoing. It is anticipated that the Cabinet Member will ask for the production of a formal Cabinet Member Decision report in advance of them making a decision on this matter. Confirmation on the need to produce a Cabinet Member Decision report expected in December 2023.</p> <p>Additionally at the previous meeting Cllr Jeans asked if the group would consider the allocation of funding to allow the TRO work for the speed limit to be taken forward once the Cabinet Member had made their decision with respect to Stourton PC's request. The group supported this request, but this information was omitted from the report presented to the South West Wiltshire Area Board in September 2023. It has been agreed with the LHFIG Chair and the local member that funding will be formally ratified this time around.</p> <p>The cost of the TRO is £2,000 (LHFIG contribution £1,500 / PC contribution £500).</p>	<p>The group agreed to allocate funding towards the TRO work.</p> <p>That the Area Board approves the allocation of £1,500 towards this project.</p> <p>That the PC approves the allocation of £500 towards this project.</p> <p>GJ and GC expressed their extreme disappointment that a decision concerning this matter had still not been reached by the Cabinet Member for Highways.</p> <p>PCH advised that the Cabinet Member for Highways was due to be attending the next Area Board meeting and this would present an opportunity to raise this matter with them directly.</p>	<p>Area Board</p> <p>PC</p>
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c)	<p>Issue No: 14-22-21</p> <p>Dinton PC Request for village gates and other measures to address speeding in the village</p>	<p>Following the previous meeting of the group the PC have further considered this matter and have indicated that they only wish to pursue the provision of yellow backed 30mph repeater signs on the B3089 and the relocation of a SID post. The PC have indicated that they would be prepared to make a 50% contribution to the scheme costs.</p> <p>The estimated cost of this work is £2,962.63 (LHFIG contribution £1,481.32 / PC contribution £1,481.31). [Note: Figure includes a 15% contingency].</p>	<p>That the Area Board approves the allocation of £1,481.32 to allow this work to be undertaken.</p> <p>That the PC approves the allocation of £1,481.31 to allow this work to be undertaken.</p>	<p>Area Board</p> <p>PC</p>
d)	<p>Issue No: 14-23-04</p> <p>Sedgehill & Semley PC Request to address drainage issue at pedestrian entrance to St Leonard's Church</p>	<p>Unfortunately, a meeting hasn't taken place with the PC. However, officers have investigated the issue in detail. The proposed solution would be the installation of a small length of kerblineline to incorporate two inlet kerbs, soakaways and dropped kerblineline to direct water towards the kerb inlets.</p> <p>The estimated cost of this work is £6,720 (LHFIG contribution £5,040 / PC contribution £1,680). [Note: Figure includes a 25% contingency].</p>	<p>As no representative of Sedgehill & Semley PC was in attendance at the meeting the group decided to hold this issue over for consideration at the next meeting of the group.</p> <p>That the update is noted.</p>	<p>Area Board</p>
e)	<p>Issue No: 14-23-16</p> <p>Sutton Mandeville Drainage issues on SMAN20 and C24</p>	<p>DB to provide an update at the meeting with respect to the CCTV drainage survey, if there is one available.</p> <p>The Rights of Way Team have not yet been able to investigate the drainage issue on SMAN20 but have indicated that will do so and report back directly to the PC in December 2023</p>	<p>DB advised he had submitted a request for a CCTV drainage but was unable to advise when it would take place.</p> <p>JC advised that the main drainage concerns existed around SMAN20 and would await the outcome of the visit by the Rights of Way Team.</p> <p>That the update is noted.</p>	<p>Area Board</p>

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f)	<p>Issue No: 14-23-17</p> <p>Wilton TC Request for a 20mph Speed Limit in the centre of Wilton</p>	<p>The TC have submitted a request for a 20mph speed limit to be introduced into the centre of Wilton.</p> <p>In line with the Council's approved policy, 20mph speed limits are not introduced on 'A' class roads. This policy has only been varied once, in Bradford On Avon (BOA). A 20mph speed limit was introduced on an 'A' road in Bradford On Avon because the speed limit assessment showed that the mean speed of traffic using the road was below 24mph so a reduction in speed limit would not impact on the primary function of an 'A' class road which is to enable the movement of motor vehicles.</p> <p>With respect to Wilton, and for absolute clarity, the introduction of a 20mph speed limit on the A30 through Wilton will only be considered if the traffic surveys undertaken as part of any speed limit assessment record the average speed of traffic using the A30 to be below 24mph. If the average speed of traffic on the A30 is recorded to be above 24mph then the current speed limit will remain in place.</p> <p>The cost of a speed limit assessment is £2,900. (LHFIG contribution £2,175 / TC contribution £725).</p>	<p>PCH commented that careful consideration would need to be given to where traffic surveys were undertaken to ensure they didn't cover too wider an area and reduced the chances of having a 20mph speed limit introduced. PS advised that the position of surveys would be agreed with the PC and the extent of any potential 20mph could be determined once the results of the traffic survey are known.</p> <p>That the Area Board approves the allocation of £2175 to allow this work to be undertaken.</p> <p>That the TC approves the allocation of £725 to allow this work to be undertaken.</p>	<p>Area Board</p> <p>TC</p>
g)	<p>Issue No: 14-23-18</p> <p>Barford St. Martin PC Request for NAL sockets on the A30</p>	<p>The PC have requested the installation of two NAL sockets on the A30 to enable the deployment of a SID.</p> <p>The estimated cost of this work is £810 (LHFIG contribution £607.50 / TC contribution £202.50. [Note: Figure includes a 25% contingency].</p>	<p>That the Area Board approves the allocation of £607.50 to allow this work to be undertaken.</p> <p>That the PC approves the allocation of £202.50 to allow this work to be undertaken.</p>	<p>Area Board</p> <p>PC</p>

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h)	<p>Issue No: 14-23-19</p> <p>Wilton TC Request for coloured surfacing on the A30 Minster Street.</p>	<p>The coloured surfacing used to highlight the informal crossing point on the A30 Minster Street is starting to wear away. The TC have requested that the coloured surfacing is re-laid.</p> <p>It should be noted that there is no legal requirement for advisory crossing points (such as the one on Minster Street in Wilton) to be highlighted with coloured surfacing. Wiltshire Council has moved away from replacing coloured surfacing as part of routine maintenance activities due to the relatively high costs and short lifespan of such material. Similarly, the Council has moved away from using coloured surfacing at advisory crossing points and village gateways for the same reasons. However, the group can fund the relaying of coloured surfacing if they determine it to be a scheme they wish to support.</p> <p>The estimated cost of this work is £1,885 (LHFIG contribution £1,413.75 / TC contribution £471.25. [Note: Figure includes a 25% contingency].</p>	<p>That the Area Board approves the allocation of £1413.75 to allow this work to be undertaken.</p> <p>That the PC approves the allocation of £471.25 to allow this work to be undertaken.</p>	<p>Area Board</p> <p>PC</p>
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5.	Other Issues			
a)	Tisbury PC 20mph Speed Limit Extension	Preparation of works order currently 75% complete. Works order to be issued to Milestone in December 2023.	That the update is noted	Area Board
b)	Issue No: 14-20-4 Hindon PC Stops Hill Traffic Calming	The road space has been booked for the 19 th February 2024 (for five days) and a street works permit obtained to allow the works to be undertaken.	That the update is noted.	Area Board
c)	Issue No: 14-20-11 Fovant PC A30/High Street Kerb Realignment	Design work 75% complete. Revised proposals to be circulated to the PC in November 2023. Proposals to be brought to the next meeting of the group for a funding decision.	That the update is noted.	Area Board
d)	Issue No: 14-21-7 Swallowcliffe PC Request for Unsuitable for HGVs sign at the junction of the A30 and Barber's Lane	Works programmed for the 14 th and 15 th December 2023.	That the update is noted.	Area Board
e)	Issue No: 14-21-10 Mere TC Request for speed limit assessment along Shaftesbury Road	Draft TRO submitted to the Legal Team for processing in October 2023. Formal TRO consultation period expected to commence in December 2023. Exact date of the TRO consultation period to be supplied to the TC when known.	That the update is noted	Area Board

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f)	Issue No: 14-21-11 Tollard Royal PC Investigations into whether virtual footways could be provided in Tollard Royal	Design work 50% complete. Revised proposals to be circulated to the PC in December 2023. Proposals to be brought to the next meeting of the group for a funding decision.	That the update is noted.	Area Board
g)	Issue No: 14-21-12 Ansty PC Request for a 20mph speed limit.	Officers, in liaison with the PC, have submitted a request to the Cabinet Member for Highways seeking their consent to introduce a sign only 20mph speed restriction introduced in Ansty. Discussion and consideration from the Cabinet Member (and Director of Highways) is ongoing. It is anticipated that the Cabinet Member will ask for the production of a formal Cabinet Member Decision report in advance of them making a decision on this matter. Confirmation on the need to produce a Cabinet Member Decision report expected in December 2023.	That the update is noted	Area Board
h)	Issue No: 14-22-02 East Knoyle PC Request for the provision of additional Unsuitable for HGV signage at junction of Church Rails and Holloway / Church Road.	Project passed to the Signing Team to progress. Design works commenced in August 2023. Revised proposals to be circulated to the PC in November 2023. Subject to the PC agreeing the proposals works pack to be issued to the contractor in December 2023.	That the update is noted.	Area Board

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i)	Issue No: 14-22-04 Chilmark PC Request for a 'Blind Summit' warning sign.	Signing works undertaken in September 2023. To reduce costs to the group and PC the laying of the SLOW marking will be undertaken alongside the lining works at Item 5j .	That the update is noted.	Area Board
j)	Issue No: 14-22-06 Chilmark PC Request for extension of existing edge of carriageway line	Works pack issued to Milestone in October 2023. Awaiting programming of works by contractor.	That the update is noted.	Area Board
k)	Issue No: 14-22-07 Tisbury PC Request to convert a limited waiting parking bay in the High Street to a disabled parking bay.	Works pack issued to Milestone in October 2023. Awaiting programming of works by contractor.	That the update is noted.	Area Board
l)	Issue No: 14-22-08 Hindon PC Request for 'Pedestrians in Road' warning signs.	As requested at the previous meeting the PC would like to keep this issue on the agenda for revisiting in the future. PC to advise if they wish to proceed with this issue at this time.	PC to advise how they wish to proceed with this issue in due course.	PC
m)	Issue No: 14-22-14 Wilton TC Request for pedestrian crossing facility in South Street.	Design work not yet commenced. Design work will only commence following completion of the design work for Items 5c and 5f .	That the update is noted.	Area Board

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n)	Issue No: 14-22-15 Mere TC Improvements to Rights of Way MERE50 and MERE66.	The bid submitted to the Substantive LHFIG fund for match funding to allow the TC to take forward the project to provide better pedestrian access to and from the town centre via MERE50 and MERE66 was successful. The TC are currently developing the proposals and preparing tender material.	That the update is noted.	Area Board
o)	Issue No: 14-22-19 Fovant PC Request for Pedestrians in Road Warning Signs	Traffic Signing Team have raised a query regarding one of the proposed locations of the signs. PS to discuss issue with PC. Subject to resolving the issue issued raised by the Traffic Signing Team the works order will be issued in November 2023.	PS to discuss query raised by the Traffic Signing Team with the PC.	PS
p)	Issue No: 14-23-02 Wilton TC Request for parking bays in Market Square to be resized to make them easier to use.	Works pack issued to Milestone in October 2023. Awaiting programming of works by contractor.	That the update is noted.	Area Board
q)	Issue No: 14-23-03 Stourton with Gasper PC Request for the provision of two Oncoming Vehicles in Middle of Road warning signs in Stourton Lane	Works allocated to the Traffic Signing Team. Project awaiting allocation to an engineer to produce the works order. Traffic Signing Team have indicated that they anticipate having resource available in December 2023 to start working on this project.	That the update is noted.	Area Board
r)	Issue No: 14-23-08 Wilton TC Request for improvements to address safety concerns at junction of North Street and Crow Lane.	Works allocated to the Traffic Signing Team. Project awaiting allocation to an engineer to produce the works order. Traffic Signing Team have indicated that they anticipate having resource available in December 2023 to start working on this project.	That the update is noted.	Area Board

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s)	Issue No: 14-23-11 Dinton PC Request for 7.5t weight limit on Steep Hollow and Sandhills Road	The PC have requested the introduction of a 7.5t weight limit on Steep Hollow and Sandhills Road to address inappropriate use of these roads by HGVs. The PC have submitted traffic survey applications to determine the overall level of HGV use of Steep Hollow and Sandhills Road, the results of which will help to determine if the introduction of a formal weight restriction is necessary. Group to consider this issue further once the results of the traffic survey are known.	That the update is noted.	Area Board
t)	Issue No: 14-23-12 Fovant PC Request for an improved footway outside of The Greater Good Pub	Design work currently ongoing with Apprentice Engineer. Proposals to be issued to the PC for comment in December 2023. This item is being progressed in tandem with the Item 5u .	That the update is noted.	Area Board
u)	Issue No: 14-23-13 Fovant PC Request for a footway at the junction of High Street and Tisbury Road	Design work currently ongoing with Apprentice Engineer. Proposals to be issued to the PC for comment in December 2023. This item is being progressed in tandem with the Item 5t .	That the update is noted.	Area Board
v)	Issue No: 14-23-14 Bishopstone PC Broad Chalke PC Request for a speed limit assessment on the C12	Atkins first availability to undertake this speed limit assessment is January 2024. Brief for speed limit assessment to be issued in December 2023.	That the update is noted.	Area Board
w)	Issue No: 14-23-15 Donhead St. Andrew PC Request to replace two stiles with kissing gates.	Funding transferred to the PC to enable them to take forward their project to replace two stiles in the parish with kissing gates. PC to advise when works have been completed so issue can be closed.	That the update is noted.	Area Board

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6.	Closed Issues			
a)	Issue No: 14-20-5 Tisbury PC The Quarry / Weaveland Road Narrow Road	All works complete. Issue has been closed.	That the update is noted.	Area Board
b)	Issue No: 14-21-5 Sutton Mandeville PC Request for Unsuitable for HGVs sign at the junction of the A30 and Glasses Lane	All works complete. Issue has been closed.	That the update is noted.	Area Board
c)	Issue No: 14-21-6 Sutton Mandeville PC Request for Unsuitable for HGVs sign at the junction of the A30 and Sutton Hill	All works complete. Issue has been closed.	That the update is noted.	Area Board
d)	Issue No: 14-21-9 Kilmington PC Request for pedestrians in road warning signs in The Street.	All works complete. Issue has been closed.	That the update is noted.	Area Board
e)	Issue No: 14-22-20 Donhead St. Mary PC Request for two School Keep Clear markings at Ludwell Primary School	All works complete. Issue has been closed.	That the update is noted.	Area Board

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7.	Other Items			
a)	Highway Maintenance Update	<p>DB advised:</p> <ul style="list-style-type: none"> • That staff resources in the Local Highways Office had improved. He had a new technician (Jordan Tidd) working with him in the South West Wiltshire Community Area. A new Technical Officer had recently started so back-office administration issues were now better resourced. A new engineer had also started this month. • Pothole reports had recently increased following the recent wet weather and were likely to remain high over the winter period. The pothole gang resource from Milestone was currently working well. • There are two hot material gangs, the hand gang who can do up to 20m² per day (and was currently achieving good outputs, and the small machine (Bobcat) gang that could patch up to 60m² per day. The small machine gang would be in the community area for two weeks before Christmas. • The velocity (jet) patching programme in the community area was disappointing and he was pushing for improvements to be made to this service. • The annual grass cutting programme had been ongoing for a month or so and would carry on until Christmas. The grip cutting programme will commencing shortly, the start of the programme had been slightly delayed as Milestone sought to employ additional tractor drivers to undertake this work. 	That the update is noted.	Area Board

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		<ul style="list-style-type: none"> • The gully tanker is currently undertaking lots of ad-hoc visits in response issues being identified. The larger vector gully tanker is very large and is struggling to fit into some of the narrow lanes. In response a small jetter had been brought in for a day but would need to return to the area to undertake further works. • The Wiltshire Council Sewer Tanker Service has been suspended for 10 months or so and would not be coming back on stream until January 2024 at the earliest. • Resources issue has meant that many of the major resurfacing schemes had not yet been delivered the Major Maintenance Team. Ray McKenzie (the officer responsible for delivery those schemes) was currently preparing a revised programme for 2024 and DB was pushing for the works in South West Wiltshire to be undertaken as soon as possible in the revised programme. The Major Maintenance Team were also seeking to bring back a verge overrun programme in the new financial year. • Reactive surfacing is where areas up to 400m² are resurfaced. Wishford Road in Water Ditchampton and Shaftesbury Road had recently been undertaken through this programme. Most of the sites he had put forward had been costed and he was hopeful these sites would be picked up before the end of the financial year. • He was still awaiting the JCB ditch clearing resource and would be undertaking a small programme of works in the community area once it became available. 		
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		<ul style="list-style-type: none"> • DB advised the group that the programme to replace faded and degraded signs using the extra funding made available this financial was ongoing and that the PC could report issues with signs via MyWilts. • The road markings repainting programme had finished for this financial year. Poor weather has meant that a small amount of the work will need to be rolled forward into the next financial year. 		
8.	Date of Next Meeting:	7 th February 2024		

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1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent, and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to the South West Wiltshire Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, South West Wiltshire Area Board will have a remaining highways funding balance of £0 in the LHFIG allocation available for the 2023/2024 financial year and will advance allocate £541.32 from the Area Board's allocation in the 2024/2025 financial year.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1. There are no specific safeguarding implications related to this report.